

# CITI Single Sign On (SSO) and Account Set-up Instructions

**STEP 1:** Go to homepage <https://citiprogram.org> and click on the “Log In” button on the upper right top of the page.



**STEP 2:** Click “LOG IN THROUGH MY INSTITUTION”. You will be taken to a page with all the Universities using SSO.

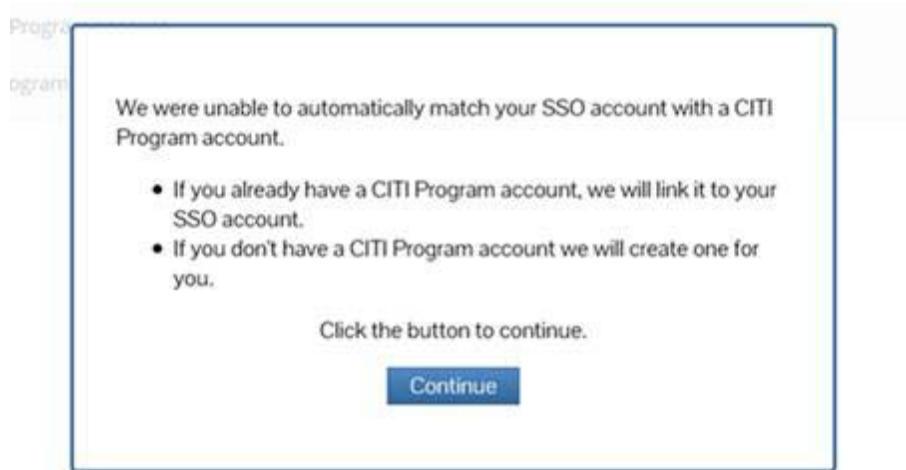


**STEP 3:** Scroll down and choose University of Oregon and click the link.



## CITI Single Sign On (SSO) and Account Set-up Instructions

**STEP 4:** Log in using your DuckID. Pre-existing and new accounts must be associated. A new or returning unassociated user should see the following message:



- **New account creators (new account with CITI), follow [STEP 5A](#).**
- **Existing account users not previously associated (pre-existing account with CITI), follow [STEP 5B](#).**
- **If your account has previously been associated, you will be logged into CITI Program and can register for/complete applicable courses.**

**STEP 5A (New accounts Set-Up):** Users requiring a new account should choose the “I don’t have a CITI Program account and I need to create one.” Follow instructions on creating a new account.

**Associate your SSO account with a CITI Program account**

Please choose an option:

I already have a CITI Program account.

I don't have a CITI Program account and I need to create one. 

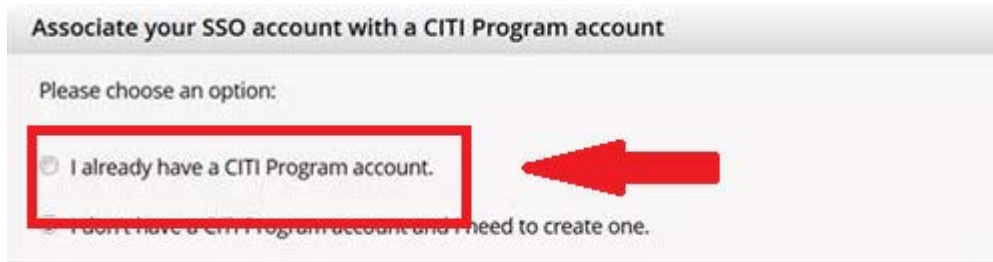
**Create a new CITI Program account**

By clicking the link below, you will create a new CITI Program account.

[Click here to create a new CITI Program account.](#) 

## CITI Single Sign On (SSO) and Account Set-up Instructions

**STEP 5B (Existing CITI Program Account Users):** Using with a pre-existing CITI Program account should click "I already have a CITI Program account".



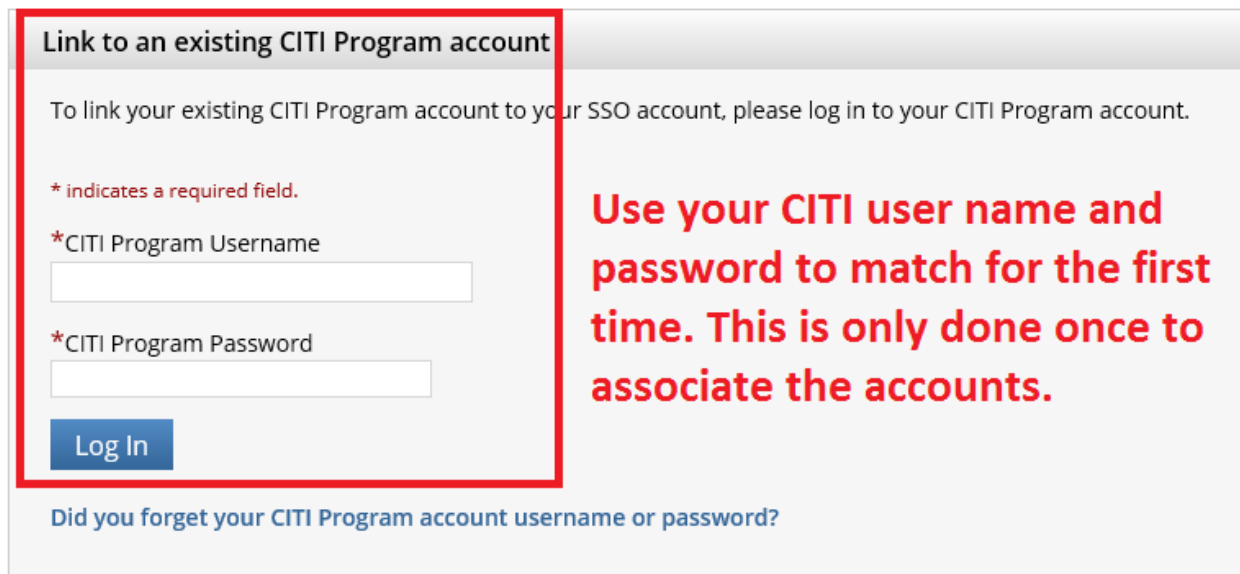
**Associate your SSO account with a CITI Program account**

Please choose an option:

I already have a CITI Program account.

I don't have a CITI Program account and I need to create one.

The following screen will appear:



**Link to an existing CITI Program account**

To link your existing CITI Program account to your SSO account, please log in to your CITI Program account.

\* indicates a required field.

\*CITI Program Username

\*CITI Program Password

[Log In](#)

[Did you forget your CITI Program account username or password?](#)

**Use your CITI user name and password to match for the first time. This is only done once to associate the accounts.**

**STEP 6:** Complete any missing/additional profile items.