

AqACS Onboarding Checklist

# Minimum Training Required Prior to Animal Handling

## Animal Occupational Health and Safety Program

* Authenticate at [CITI](http://citiprogram.org/) and complete the course “University of Oregon Occupational Health and Safety for Working with Animals” ([New to CITI?](https://research.uoregon.edu/plan/training-opportunities/citi-sso)).
  + **If you already have a CITI account,** please [affiliate your already existing CITI account with the UO.](https://research.uoregon.edu/manage/research-integrity-compliance/human-subjects-research/human-subjects-research-frequently-asked-questions-faqs#CITI2)
* Submit the “UO Employee Animal Occupational Health Questionnaire” to University Health Services ([Animal Occupational Health and Safety Program Info](https://safety.uoregon.edu/personnel-animal-contact-safety-program)).

## Volunteers/Unpaid Students Only

* Submit the “[Volunteer Service Form](https://safety.uoregon.edu/volunteers)” to:
  + [IACUC@uoregon.edu](mailto:IACUC@uoregon.edu) and
  + [RiskManagement@uoregon.edu](mailto:RiskManagement@uoregon.edu)

# Additional Training Required to Obtain Facility Access

## Regulatory Training

* Authenticate at [CITI](http://citiprogram.org/) and complete the course “University of Oregon Introduction to Animal Research”.
* Visit the AWS website and review the [policies](https://research.uoregon.edu/manage/integrity-compliance/animal-research/policies), then complete the [quiz](https://research.uoregon.edu/node/610502).

## Facility-Specific Orientation and Onboarding

* AqACS facilities: Contact [aqacs@uoregon.edu](mailto:aqacs@uoregon.edu)
* Stickleback facility: Contact [mcurrey@uoregon.edu](mailto:mcurrey@uoregon.edu)
* ZIRC facility: Contact [zirc@zebrafish.org](mailto:zirc@zebrafish.org)

## Facility-Specific Orientation and Training

Scheduled during Facility Orientation and Onboarding, facility-specific orientation and training tasks, including assessments, happen after all prerequisite requirements are met.

# Additional Training

## Laboratory/Protocol-Specific Training

* Read the IACUC protocol(s) associated with your project(s) ([How to view protocols in RAP](https://research.uoregon.edu/sites/default/files/2024-09/How%20to%20view%20protocols%20in%20RAP_0.pdf)).
* Contact your supervisor for laboratory orientation including laboratory safety training.