

UROP Mini-grant Final Report Guidelines

Parameters:

- 2-3 pages
- 12 point Times Font
- 1-inch margins
- 1.5 line spacing
- May include pictures, figures, charts, and/or data that help communicate your research
- Should include a bibliography, if necessary

Report Sections:

- **Abstract:** Use the abstract you created for your Mini-grant application and update it if necessary.
- **Use of Award:** Describe how the Mini-grant award was used.
- **Results:** Provide a summary of the results of your research project. If you are not be completely done with your research project then your report should also include a discussion of what your next steps will be, the expected results, and anticipated completion date.
- **Bibliography:** Include any citations that you used in the previous sections.

General Guidance:

- It is very important to be able to explain your research (using citations) and show that you have a firm understanding of the importance, impact, and overall significance of the work. Having literature references that support your research is important as research does not happen in a vacuum and the background of your project is necessary to motivate and understand the value of your research. Make sure to use citations to support any claims, facts, or figures.