**Project Statement**

The project statement is your opportunity to explain your proposed project and specific strengths as an applicant to reviewers and potential hosts․ It must be clear and compelling to audiences both inside and outside your discipline․ It should be well-organized and developed, and realistic in scope.

View our [Project Statement Guidance Video](https://www.youtube.com/watch?v=ejBqy3NqlZE&feature=youtu.be).

* **Format**: 3-5 pages, single spaced, 12-point font, 1-inch margins
* **File type:** Adobe PDF (recommended) or Word document.
* **Note:**If any non-English characters, images, tables, equations, etc. are used, you must upload your document as an Adobe PDF to maintain formatting.
* **Do not include hyperlinks or direct reviewers to external websites.**

**The Project Statement should include, but is not limited to, discussion of the following points:**

* **What** you propose to do
	+ *Teaching*: describe what courses you propose to teach, do you plan on other teaching activities (e.g. seminars, curriculum/program development, public lectures, etc.
	+ *Research*: describe objectives and nature of research (qualitative vs. quantitative), the academic and professional context of the project, your relevant experience
* **How** you propose to do it
	+ *Teaching*: What have you taught, how do you teach, your involvement in curriculum planning, thesis advising, or administrative responsibilities?
	+ *Research*: How do you expect to use the experience upon your return? (Such as institutional collaboration, student and faculty exchange) How feasible is your project in terms of resources and amount of time allocated? What research facilities and resources are found in the host country? How could local political/cultural issues impact your work?
	+ Be sure to discuss how you are uniquely qualified to conduct the project
* **Why** the project is important
	+ *Teaching*: What you hope to contribute and gain from the experience.
	+ *Research*: Why does it need to be done? What significance does it hold for your discipline, your development, the host country’s benefit? How do you expect to use the experience upon your return? (Such as institutional collaboration, student and faculty exchange)
* What **benefits** the project will produce for your host, your discipline, you, and your home institution (employer)
	+ *Teaching*: What impact do you expect on your teaching and professional work? How do you expect to use the experience upon your return? (Such as institutional collaboration, student and faculty exchange)
	+ *Research*: How will results be disseminated (publications, conferences, presentations, joint collaborations, exhibitions, etc.)
* **Additional considerations:**
	+ *Teaching/Research*: Address teaching/research ratio as indicated in the award description; if the award description does not specify the ratio, speak to the teaching/research components equally using the above guidelines.
	+ *Flex and Multi-Country*: indicate clear plans and justification for each Flex segment/country visit and clearly indicate a project timeline.