DGA Quarterly Meeting  
June 14th, 2022  
10:30 – 12:00  
ZOOM  

**Agenda**

- **Welcome and New Staff Introductions** – Andrew Gray  
  - Introduction of new staff members by managers  
    - Kayla & Reed - Val  
    - Karen - Liz  
    - Kayla Champagne, RCS – Andrew

- **DOE Interim Policy and UO COI RAP Module** – Carolyn Craig

- **External Fellowships Institutional Support Process** – Andrew & Val  
  - Microsoft intake process

- **Pre-Award Updates** – Pre-Award Team  
  - General and EPCS updates – Patti  
  - NIH updates - Mindy  
  - NSF updates – Jennifer Clark and Jen Jacobs  
  - Pre-Award nuggets of wisdom – Patti, Melodie, Jennifer C, Teresa, Mindy, Jen J.

- **Post-Award Updates** – Val Whelan  
  - Subaward portal reminder and updates  
  - Smartsheet Forms – CTJ and NCE  
  - End of fiscal year JVs – FOATEXT  
    - General reminder that FOATEXT needs to stand on its own.  
  - Closeouts – update on backlog  
  - Pay Cert modifications –  
    - reminder about asking post-award to re-run them after payroll changes process.  
  - Index Request Form v. Pre-Award Spending Form  
  - Post-Award structure

- **Questions/Closing** – Andrew Gray  
  - DGA Quarterly Meetings are always held on the second Tuesday of the month in September, December, March, and June.