**FACULTY RESEARCH AWARDS**

**FY 2023**

**OFFICE OF THE VICE PRESIDENT FOR RESEARCH & INNOVATION**

**OVERVIEW & PROGRAM GOALS**

The Vice President for Research and Innovation (VPRI) invites faculty members from all academic disciplines to apply for 2023 Faculty Research Awards (FRA). FRAs provide funds (up to $10,000) in support of scholarship, creative projects, and quantitative or qualitative research for eligible applicants across the University of Oregon, fostering both productivity and career advancement.

Examples of eligible projects include:

* Book projects that are intended for publication with an academic press
* Performances in nationally or internationally known venues
* Creative work that will be exhibited
* Projects that obtain pilot data, demonstrate the feasibility of an approach or method, or contribute to the development of a prototype
* Travel to conduct field work or conduct research at an archive or special collection

Individuals are limited to submitting one application per funding cycle. Applicants may serve as a collaborator or team member on additional projects. Priority will be given to projects where funding is significant to project launch or continuation.

Note that proposed projects must be meaningfully distinct from prior FRA-funded work. In particular, proposals for research and writing of a book should describe how prior funding met the goals of the prior project and clearly describe how the new work being proposed differs.

**TIMELINE**

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| **Dates:** | **Item Due:** |
| November 1, 2022 – January 18, 2023 | Research Development Services staff are available to review drafts before submission. |
| November 18, 2022 at noon | Informational Webinar on FRA program |
| January 22, 2023 by 11:59 pm | ***Application deadline*** |
| January 29, 2023 by 11:59 pm | Department Head or Dean approval deadline |
| Late February – Early March 2023 | Review by Senate-appointed Faculty Research Awards Committee (FRAC) |
| Late March – Early April 2023 | Faculty applicants notified of funding decision |
| July 1, 2023 – June 30, 2024 | Project period; projects cannot begin until after July 1 |
| July 31, 2024 | Final report deadline |

**ELIGIBILITY**

**Eligible Applicants:**

* *Tenure:* All tenure-track faculty members with the rank of Assistant Professor or above are eligible to apply.
* *Non-tenure:* Non-tenure-track faculty who hold a full-time appointment (.75+ FTE) that includes substantial research responsibilities, have been employed by the university for at least three years at the time of application, and will hold a UO appointment during the academic year of the research award may also apply.

**Ineligible Applicants:**

* Emeritus, Courtesy, Visiting and adjunct appointee ranks.
* Faculty members who have received funding in any of the three previous award cycles.
* Recipients of a Faculty Research Award from the Office of the Vice President for Research and Innovation who have not submitted a final report for their prior award.

**BUDGET & USE OF FUNDS**

**Amount:** FRAs provide up to $10,000 in support (see last bullet below for details). Matching support is not required.

**Length of Project:** The project period begins July 1 and may not exceed 12 months.

**Allowable Costs:** Funds may be used for costs necessary to plan the research project (consistent with university and state rules) including:

* Personnel
* Travel
* Equipment
* Supplies
* Contractual services
* Core/shared user facility fees
* Salary for non-tenure track faculty, graduate students, undergraduates, and/or technical personnel conducting proposed research
* PI stipend during the summer months: The FRA provides $7,000 for two consecutive summer months of research and writing. Please note that stipends are processed through payroll and are subject to Other Payroll Expenses (OPE). The recipient’s unit must calculate the expected OPE and reduce the stipend award accordingly. The maximum request for a summer stipend is $7,000. If you would like funds in addition to the full summer stipend, you may request up to an additional $3,000, with preference given to applicants who use this to support opportunities for student engagement in research.

**Unallowable Costs:**

* Replacing or fund tenure-line faculty salary during the academic year
* Instructional release/course buyouts
* Construction or facility renovation
* Curriculum development or career development
* Dissertation research costs

**APPLICATION COMPONENTS**

**Notice of Intent:** Not Applicable

**Application:** The 2023 Faculty Research Award applications must be submitted using the online submission form.

1. [*Application Form (online)*](https://app.smartsheet.com/b/form/b9e7dbf20d734d619a058a5fdb2a242d)
2. *Basic Information:* Please complete the form’s text boxes. (Note: the form cannot be saved part way through).
3. *Proposal Documents* (see [TEMPLATE](#_TEMPLATE_(delete_blue) at end of this document; single-spaced text, Times New Roman font in 11-point font or larger, 1” margins)
4. Project Narrative (3-page limit, not including references): Significance and Contribution; Concepts and Methods; Work Plan; Competencies, Skills, and Access; and Final Product and Dissemination. *Citations/references are not counted in the 3-page limit.*
5. Advancing Diversity, Equity and Inclusion Statement (1-page limit): Advancing diversity, equity, and inclusion is a key value for OVPRI; we now ask faculty to articulate how their OVPRI-funded work advances these principles.
6. Curriculum Vitae (2-page limit)
7. Budget Justification (1-page limit)
8. [*Optional Demographic Report (online)*](https://app.smartsheet.com/b/form/b6eda4d487654b5794adfa2e0d0054dd)  
   1. The OVPRI is committed to creating an environment that fosters sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and racial and ethnic backgrounds present in our community. The application form includes a section to disclose demographic information aimed at assessing the success of our activities towards this goal. Response to these questions is entirely optional and is not considered in award decisions. This information will not be seen by the review committee but used by OVPRI leadership to ensure our internal granting programs are inclusive and equitable and serve diverse populations at UO.

**Submission Instructions:**

1. Prepare the Proposal Documents using the TEMPLATE and save using the following naming convention: [*Lead PI Last Name]\_FRA 2023.*
2. Fill out the online Application Form. *Note that there is no save option so all documents must be prepared in advance.*
3. Attach the finished Proposal Documents to the Application Form.
4. Submit the Application Form, *which will automatically be routed to Department Head/Dean for approval.*
5. Fill out Optional Demographic Report.

**REVIEW PROCESS & CRITERIA**

RDS will conduct an initial review will be conducted to ensure that proposals are in compliance with all guidelines. Proposals deemed non-compliant will not be reviewed further. A faculty review panel, convened by RDS, will conduct peer review to evaluate the grant proposals and recommend proposals for funding to the Vice President for Research and Innovation, who makes the final funding decisions. Applicants are informed of whether they are selected or not for the award. Upon request, feedback can be provided to interested applicants whose proposals are not funded.

**Criteria:**

* *Significance and Contribution:* Is the project intellectually significant? What value does it offer to the faculty member’s disciplinary field and/or general audiences?
* *Concepts and Methods:* Is the conception, definition, organization and description of the project clearly articulated? Is the methodology sound and indicate project success?
* *Work Plan/Budget Justification:* Is the work plan and timeline feasible, appropriate, and supported by a well justified budget?
* *Competencies, Skills, Access and Support/CV:* Is the applicant well-qualified to carry out the proposed work and have the means to do so if funded?
* *Final Product(s) and Dissemination*: What is the likelihood of achieving project final product(s)? How strong is the dissemination plan for its intended audience(s)?
* *Advancing Diversity, Equity, and Inclusion in Research Statement:* How clearly does the application articulate the alignment of the proposed project and/or activities with the OVPRI goals for advancing diversity, equity, and inclusion in research? Evaluate the significance and potential impact (in scholarship, community-engagement, broadening participation, etc.) of the proposed work.

**REPORTING**

A final report is required and due to Research Development Services no later than one month (30 days) after the conclusion of funding. RDS will supply awardees a link to the final report form in the last quarter of their project.

**INQUIRIES**

Questions about the Faculty Research Awards program, application, or submission process may be directed to Research Development Services, rds@uoregon.edu.

# **TEMPLATE (delete blue text)**

**Project Narrative**

(3-page limit)

Please complete all six sections and use the headings designated below. You may include no more than one page of references on a separate page, which does not count in the three-page limit for the narrative.

**Significance and Contribution**

* Provide an overview of the project, explaining the basic ideas, problems, or questions examined.
* Describe the significance of the proposed project, including its value to scholars in your field.
* Describe how your project aligns with your department’s standards scholarship or creative projects with respect promotion and tenure.

**Concepts and Methods**

* Explain how your proposed research will help you resolve the problems or questions you are examining.
* If applicable, provide the theoretical framework underpinning your project.
* Describe and discuss your method(s) and sources.

**Work Plan**

* Describe the current state of the project and the stage of it that will be supported by the award.
* Provide a work plan describing what will be accomplished during the period of performance.
* This section is rated along with your budget justification to ensure your project plan is feasible and supported by a sound, well-justified budget.

**Competencies, Skills, and Access**

* Explain your competence or background in the area of your project.
* Describe where the proposed project will be conducted and what research materials will be used.
* This section is rated along with your curriculum vitae to ensure you have the skills and abilities to successfully complete the project.

**Final Product(s) and Dissemination**

* Describe the intended results of the project.
* Explain how the results will be disseminated and why these means are appropriate to the subject matter and audience.

**Advancing Diversity, Equity, and Inclusion in Research**

(1-page limit)

Advancing diversity, equity, and inclusion is a key value for OVPRI. We proactively support the creation of a diverse, equitable, and inclusive research community. We act upon the deep belief that diverse, equitable, and inclusive research environments are fair and just, and are necessary to accelerate discovery and innovation. Thus, we now ask faculty to articulate how their OVPRI-funded work advances these principles.

In up to one page, please describe how your proposed project advances diversity, equity, and inclusion in the UO research community. This can be demonstrated through multiple and various ways, such as:

* subject matter
* methodology
* project implementation strategies
* training/mentoring
* team composition
* engagement with UO students, staff, faculty
* engagement with communities external to UO
* and more as defined by the faculty applicant

The following examples illustrate potential ways that research projects could advance diversity, equity, and inclusion:

1. A history faculty’s research topic examines the U.S. federal policies that led to racial discrimination in lending during the twentieth century.
2. A mathematics faculty plans to support a graduate student from a population underrepresented in STEM to work on big data analysis and will mentor them to give a presentation at a conference.
3. A computer science faculty plans to present her research on a new programming language for robotics at the local science summer camp for girls.

We recognize that faculty from different disciplines may or may not have engaged directly in this type of work in the past. Prior engagement or success in achieving these goals is not required to be competitive for this program. If proposed activities require funding, please either include costs in the project budget or note alternative sources in the application.

**Curriculum Vitae**

(2-page limit)

Please include 2-page curriculum vitae or biosketch that contains information most appropriate for the review of the research project you are proposing. The following format is recommended, but not mandatory.

**Name & Title**

**Education**

**Current and Past Positions**

**Awards & Honors**

**Publications and Presentations**

**Other Relevant Activities and Accomplishments**

**Budget Justification**

(1-page limit)

Please justify the use of money and how it will make a difference to this project.

**Personnel: $X,XXX**

The names of the PI(s), faculty, and other personnel for which funding is requested. If the PI requests summer stipend support, note that Other Payroll Expenses will be deducted from the stipend total. The total maximum request amount for summer stipend and OPE is $7,000. The maximum request for a summer stipend is $7,000. If you would like funds in addition to the full summer stipend, you may request up to an additional $3,000, with preference given to applicants who use this to support opportunities for student engagement in research.

**Fringe Benefits: $X,XXX**

Include the appropriate Other Payroll Expenses (OPE) rate for the class of personnel listed in the line-item budget. Your unit must calculate the expected OPE and reduce the stipend award accordingly.

**Travel: $X,XXX**

Travel activities must be specified, itemized and justified by destination and cost. Funds may be requested for field work, attendance at meetings and conferences, and other travel associated with the proposed work, including subsistence.

**Supplies: $X,XXX**

When anticipated, the proposal budget justification must indicate the general types of expendable materials and supplies required.

**Other Direct Costs: $X,XXX**

These may include: Publication/documentation/dissemination costs, consultant services, computer services, etc.

**TOTAL DIRECT COSTS: $X,XXX**