**2021 Faculty Research Award Application**

**Application Components**

The 2021 Faculty Research Award applications must be submitted using the online submission portal.

1. [**Online Application Form** (<clickable link)](https://app.smartsheet.com/b/form/7c5bc032b35b4c20aeac7336fb9286fa)
   1. **Information Requested:**
      1. Name, Project Title, Department, Year Started at UO, Tenure Status, Rank, Co-PIs, Total Budget Request, Other Project Support and Explanation, Compliance, Department Head or Dean & Email, and Department Grant Administrator
   2. **Department Head or Dean Approval:** Form routed to Department Head or Dean for approval upon submission.
2. **Application Materials** *(this document)*
   1. **Project Narrative:** *(3-page limit, single-spaced, not including references)*
      1. Significance and Contribution; Concepts and Methods; Work Plan; Competencies, Skills, and Access; Final Product and Dissemination; and Inclusion, Diversity, Equity, and Antiracism
   2. **Curriculum Vitae** *(2-page limit)*
   3. **Budget Justification** *(1-page limit)*

**Formatting Rules:** Single-spaced text, 1-inch margins, 11-point font, Times New Roman, delete instruction text in blue.

**Upload** **Instructions:** *There is no save option for the Online Application Form.* Therefore, have the online Application Form AND all Application Materials (Project Narrative, CV, and Budget Justification) prepared in advance and submit them at the same time. Please contact [rds@uoregon.edu](mailto:rds@uoregon.edu) if you have questions or need assistance with any of the required documents or online submission portal.

**Faculty Applicant Deadline:** January 10, 2021 by 11:59 pm (late applications will not be accepted)

**Department Head Approval Deadline:** January 17, 2021 by 11:59 pm

**Project Narrative**

**(3-page limit)**

You may include no more than one page of referenceas on a separate page, which does not count in the three-page limit for the narrative. Please complete all six sections and use the headings designated below.

**Project Title**

**Significance and Contribution**

* Provide an overview of the project, explaining the basic ideas, problems, or questions examined.
* Describe the significance of the proposed project, including its value to scholars in your field.

**Concepts and Methods**

* Explain how your proposed research will help you resolve the problems or questions you are examining.
* If applicable, provide the theoretical framework underpinning your project.
* Describe and discuss your method(s) and sources.

**Work Plan**

* Describe the current state of the project and the stage of it that will be supported by the award.
* Provide a work plan describing what will be accomplished during the period of performance.
* This section is rated along with your budget justification to ensure your project plan is feasible and supported by a sound, well-justified budget.

**Competencies, Skills, and Access**

* Explain your competence or background in the area of your project.
* Describe where the proposed project will be conducted and what research materials will be used.
* This section is rated along with your curriculum vitae to ensure you have the skills and abilities to successfully complete the project.

**Final Product(s) and Dissemination**

* Describe the intended results of the project.
* Explain how the results will be disseminated and why these means are appropriate to the subject matter and audience.

**Inclusion, Diversity, Equity and Antiracism**

* Describe how the proposed project furthers the principles of inclusion, diversity, equity, and/or antiracism, either through its subject matter, research focus, project implementation, team composition, and/or engagement with students, staff, faculty, and/or communities here and beyond.

**Curriculum Vitae**

**(2-page limit)**

Please include 2-page curriculum vitate or biosketch that contains information most appropriate for the review of the research project you are proposing. The following format is recommended, but not mandatory.

**Name & Title**

**Education**

**Current and Past Positions**

**Awards & Honors**

**Publications and Presentations**

**Other Relevant Activities and Accomplishments**

**Budget Justification**

**(1-page limit)**

**Personnel: $X,XXX**

The names of the PI(s), faculty, and other senior personnel for which funding is requested.

\*\* If a stipend for the PI is the only budgeted expense, no budget justification is needed. If there are additional budgeted expenses, please clearly identify PI stipend from other costs in the budget provided.

**Fringe Benefits: $X,XXX**

Include the appropriate [Other Payroll Expenses (OPE) rate](https://brp.uoregon.edu/content/Blended-OPE) for the class of personnel listed in the line item budget.

**Travel: $X,XXX**

Travel activities must be specified, itemized and justified by destination and cost. Funds may be requested for field work, attendance at meetings and conferences, and other travel associated with the proposed work, including subsistence.

**Supplies: $X,XXX**

When anticipated, the proposal budget justification must indicate the general types of expendable materials and supplies required.

**Other Direct Costs: $X,XXX**

These may include: Publication/documentation/dissemination costs, consultant services, computer services, etc.

**Total Direct Costs**: **$X,XXX**