

## 2021 Faculty Research Award Guidelines

### Overview

The Interim Vice President for Research and Innovation invites faculty members from all academic disciplines to apply for 2021 Faculty Research Awards.

Faculty Research Awards provide funds for scholarship, creative projects, and quantitative or qualitative research. Examples of eligible projects include:

- Book projects that are intended for publication with an academic press
- Performances in nationally or internationally known venues
- Creative work that will be exhibited
- Projects that obtain pilot data, demonstrate the feasibility of an approach or method, or contribute to the development of a prototype
- Travel to conduct field work or conduct research at an archive or special collection

Individuals are limited to submitting one application per funding cycle. Applicants may serve as a collaborator or team member on additional projects. Projects that do not have other funding will be given preference.

### Use of Funds

The maximum amount of a **Faculty Research Award** is **\$7,000**.

- *Funds may be used* for travel, equipment, supplies, contractual services, core/shared user facility fees, graduate or undergraduate student effort, or as a stipend during the summer months. Please note that as a stipend, Faculty Research Awards are processed through payroll and are subject to Other Payroll Expenses (OPE). If a stipend is provided, the recipient's unit must calculate the expected OPE and reduce the stipend award accordingly. The Faculty Research Award provides \$7,000 for two consecutive months of research and writing.
- *Funds may not be used* 1) to replace or fund tenure-line faculty salary during the academic year, 2) for instructional release/course buyouts, 3) for construction or facility renovation, or 4) for curriculum development or career development.

Note that proposed projects must be meaningfully distinct from prior work funded by a Faculty Research Award. In particular, proposals for research and writing of a book should describe how prior funding facilitated progress and the goals of the prior proposal and clearly describe how the new work being proposed differs from that prior project.

Awards are for the 12-month, fiscal year period commencing July 1, 2021 and ending June 30, 2021. Award monies may not be used for reimbursement and direct expenditure prior to July 1, 2021.

## **Timeline**

- January 10, 2021 by 11:59 pm – Application deadline.
- January 17, 2021 by 11:59 pm – Department Head or Dean approval deadline.
- July 1, 2021 – June 30, 2022: Project period; projects cannot begin until after July 1.
- July 31, 2022 – Final report deadline.

## **Eligible Applicants**

- Tenure: All tenure-track faculty members with the rank of Assistant Professor or above are eligible to apply.
- Non-tenure: Non-tenure-track faculty who hold a full-time appointment (1.0 FTE) that includes substantial research responsibilities, have been employed by the university for at least three years at the time of application, and will hold a UO appointment during the academic year of the research award may also apply.

## **Ineligible Applicants**

- Emeritus, Courtesy, Visiting and adjunct appointee ranks are ineligible.
- Recipients of a Faculty Research Award from the Office of the Vice President for Research and Innovation who have not submitted a final report for their prior award are ineligible.
- Faculty members who have received funding in any of the three previous award cycles are not eligible to apply.

## **Proposal Components**

The 2021 Faculty Research Award applications must be submitted using the online submission portal.

### **1. Online Application Form (<clickable link>)**

#### **a. Information Requested:**

- i. Name, Project Title, Department, Year Started at UO, Tenure Status, Rank, Co-PIs, Total Budget Request, Other Project Support and Explanation, Compliance, Department Head & Email, and Department Grant Administrator

#### **b. Department Head or Dean Approval:** Form routed to Department Head or Dean for approval upon submission.

### **2. Application Materials**

#### **a. Project Narrative:** *(3-page limit, single-spaced, not including references)*

- i. Significance and Contribution; Concepts and Methods; Work Plan; Competencies, Skills, and Access; Final Product and Dissemination; and Inclusion, Diversity, Equity and Antiracism

#### **b. Curriculum Vitae** *(2-page limit)*

#### **c. Budget Justification** *(1-page limit)*

**Formatting Rules:** Single-spaced text, 1-inch margins, 11-point font, Times New Roman, delete instruction text in blue.

**Upload Instructions:** *There is no save option for the Online Application Form.* Therefore, have the online Application Form AND all Application Materials (Scope of Work, CV, and Budget Justification) prepared in advance and submit them at the same time. Please contact [rds@uoregon.edu](mailto:rds@uoregon.edu) if you have questions or need assistance with any of the required documents or online submission portal.

## **Review Process**

The review process for the Faculty Research Awards has four stages.

- 1) The Vice President for Research & Innovation will determine the annual budget for awards distributed through the program.
- 2) An initial review will be conducted to ensure that proposals are in compliance with all guidelines. Proposals deemed non-compliant will not be reviewed further.
- 3) A committee of UO faculty appointed by the University Senate will conduct peer review to evaluate the grant proposals and select the proposals for funding. Reviewers will be asked consider several factors when evaluating the proposal, including:
  - **Significance and Contribution:** Is the project intellectually significant? What value does it offer to the faculty member's disciplinary field and/or general audiences?
  - **Concepts and Methods:** Is the conception, definition, organization and description of the project clearly articulated? Is the methodology sound and indicated project success?
  - **Work Plan/Budget Justification:** Is the work plan and timeline feasible, appropriate, and supported by a well justified budget?
  - **Competencies, Skills, Access and Support/CV:** Is the applicant well-qualified to carry out the proposed work and have the means to do so if funded?
  - **Final Product(s) and Dissemination:** What is the likelihood of achieving project final product(s)? How strong is the dissemination plan for its intended audience(s)?
  - **Inclusion, Diversity, Equity and Antiracism:** How well do the substantive content, personnel, and/or dissemination of results from the proposed project further the goals of inclusion, diversity, equity and antiracism?
- 4) Feedback will be provided to interested applicants whose proposals are not funded upon request.